

CONTRACTOR SERVICE & FABRICATION COMPANY, INC.

PHONE: 256.350.5052 FAX: 256.350.2109

APPLICATION FOR EMPLOYMENT (PLEASE PRINT)

CSFCO USE ONLY

DATE OF APPLICATION: _____

PERSONAL INFORMATION

NAME Last		First		Middle Initial	Name you prefer to be called		
Address				City	St	Zip	
Telephone Number		Alternate or Cell Phone Number		Email Address			
Are you under the age of 18?			If yes, and we require a work permit, can you furnish one?				
Person we may contact in case of an emergency					Phone Number or Cell Number		

EMPLOYMENT INTEREST		<input type="checkbox"/> Full Time	<input type="checkbox"/> Part Time	<input type="checkbox"/> Temporary	<input type="checkbox"/> Seasonal
Position you are applying for.		Date available to start		Salary Requirement	
Are you available to work overtime if needed?			Are you available to work on weekends if needed?		
Would you be willing to travel out of town?					

Do you have reliable transportation to work?					
Do you have a valid drivers license?		State	Any endorsements: (i.e. CDL, what class, etc.)		
As a condition of your employment, you must show proof of both a valid Drivers License and your Social Security Card.					Are you a US citizen?

Have you ever pled "guilty", "no contest", or been convicted of a crime?		If yes, please explain.
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Answering "yes" to the above question does not constitute an automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation, and position applied for, will be considered.

Have you ever worked for this company?	If yes, when?	Who referred you to us?
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EDUCATION

High School	Address	Diploma or # yrs. completed
Trade or Technical School	Address	Diploma or # yrs. completed
Community College	Address	Diploma or # yrs. completed
College / University	Address	Diploma or # yrs. completed
Other (specify)	Address	Diploma or # yrs. completed

Please check below any special training, experience, skills and qualifications that you feel may be helpful to us in considering you for employment.

Trade / Skill	Details	Years experience
Carpentry		
Concrete		
Plumbing		
Painting		
Welding (list type)		
Iron Work		
Pipe fitting		
Sheet Metal Fabrication		
Mechanic		
Heavy Equip Operator		
Materials Handling		
General Labor		
Sales		
Supervisory		
Clerical		
Computer		
Accounting		
Other (Specify)		

Please list any past or present trade, business, or civic activities, civic memberships, or offices held, not previously mentioned, that may be helpful to us in considering you for employment. You may exclude all that would reveal gender, race, national origin, age, ancestry, disability or other protected status.

EMPLOYMENT HISTORY --- List employment starting with your most recent position. Please try to answer every question completely.

DATES	NAME AND ADDRESS OF EMPLOYER	POSITION AND SUPERVISOR	SALARY	MAJOR DUTIES	REASON FOR LEAVING
From	Name	Your Job Title	Starting		
	Address				
To	City, State, Zip	Your Supervisor	Ending		
	Phone				
From	Name	Your Job Title	Starting		
	Address				
To	City, State, Zip	Your Supervisor	Ending		
	Phone				
From	Name	Your Job Title	Starting		
	Address				
To	City, State, Zip	Your Supervisor	Ending		
	Phone				

REFERENCES --- Please furnish names, addresses and telephone numbers of two people to whom you are not related to nor been employed by.

Name	Phone Number
Address	City State Zip
Name	Phone Number
Address	City State Zip

VERY IMPORTANT ----- PLEASE READ CAREFULLY
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I certify that my answers are true and complete to the best of my knowledge and understand that falsification or misrepresentation of any of the information on my application or during my interview, should I be granted one, is grounds for discharge.
 Contractor Service and Fabrication Company, Inc. is an equal opportunity employer and maintains a drug free workplace.
 I understand that it is CSFCO's policy to drug test all applicants prior to employment and to periodically give the same type of test to its current employees; therefore, I do consent to such tests and acknowledge that the taking of such test when requested, is a condition of my continued employment.
 I understand that I may be subject to a criminal background investigation as a condition of my employment.
 I understand that my initial and continued employment is conditioned upon my being able to satisfactorily perform the essential functions of the job in which I am placed.
 In consideration of my employment, I agree to conform to the rules and regulations of CSFCO including those pertaining to attendance, vacation, leaves of absence, termination, training, and general conduct.
 I understand that for the first 90 days I work for CSFCO that I will be on probation and that I will not become a regular employee until I have successfully completed a 90-day introductory period. I understand that my employment is "at will", for no definite period of time, and that employment and compensation may be terminated, with or without cause or notice, at any time.
 I certify by my signature below, that I have read, understand and agree with the above.

Applicant Signature _____ Date _____